



**P.O. Box 49
 705 7th Street
 Britton, South Dakota 57430
 Phone 605-448-5417**

Employment Application

PERSONAL INFORMATION -- Complete all information.

Name (Last, First, MI):		Social Security Number:	
Positions applied for:	Desired Salary:	Are you willing to work:	
		Full time Temporary Evenings	Part time Weekends Nights
Mailing Address:	City:	State:	Zip:
Cell Phone:		Email:	
Have you ever applied for employment with our company? Yes No			
If yes, when?			
Are you legally authorized to work in the United States? Yes No			When could you start employment?
Are you related to anyone currently employed by our company? Yes No			
If yes, list name and relationship (This response is considered only for placement purposes. BDM Rural Water System does not place relatives in positions which create subordinate/supervisory relationships).			
Are you under 18? Yes No			

Have you ever been dismissed or forced to resign from a job? Yes No	
If yes, please explain:	
I have reviewed the job description associated with this application and physical requirements of the job. I agree that I can perform those functions and acknowledge that a pre-employment physical exam may be required. Initials _____	

I understand that a pre-employment background check is required including a history and background check. Please state whether you have ever been convicted of a felony, and if so, provide details (where, when, nature of crime, disposition, and current status). The response to this question will not be dispositive of an employment offer. Yes No If Yes, please provide details:

Do you have a Driver's License? Yes No	ID#:	State:	Exp. Date:
Is your license a Commercial License? Yes No			
Have you had any accidents during the past three years? Yes No			How many?
Have you had any moving violations during the past three years? Yes No			How many?

EDUCATION INFORMATION -- Complete all applicable information

High School:	City:	State:	Diploma or GED:	General Ed. or Advanced Classes:	
Vocational/Technical School/ Community College:	City:	State:	Degree received:	Major(s)/Minor(s):	GPA:
College/University:	City:	State:	Degree received:	Major(s)/Minor(s):	GPA:
Graduate School:	City:	State:	Degree received:	Major(s)/Minor(s):	GPA:
Other:	City:	State:	Degree received:	Major(s)/Minor(s):	GPA:

Occupational License(s):

EMPLOYMENT HISTORY -- Provide all employment information for your past three (3) employers, including periods of unemployment, starting with the most recent and working backwards in time. Incomplete information may disqualify you from further consideration.

Present or Last Position:	Name of Company:	From Mo/Yr:	To Mo/Yr:
Street Address:	City:	State:	Zip:
Reason for leaving:			
Summary of Duties:			
Starting hourly wage/Ann. Salary:	Final hourly wage/Ann. Salary:	Bonus:	Commission:
Name of Supervisor:	Supervisor title and Department:	May we contact this person? Yes No	Supervisor Phone number:

Previous Position:	Name of Company:	From Mo/Yr:	To Mo/Yr:
Street Address:	City:	State:	Zip:
Reason for leaving:			
Summary of Duties:			
Starting hourly wage/Ann. Salary:	Final hourly wage/Ann. Salary:	Bonus:	Commission:
Name of Supervisor:	Supervisor title and Department:	May we contact this person? Yes No	Supervisor Phone number:

Previous Position:	Name of Company:	From Mo/Yr:	To Mo/Yr:
Street Address:	City:	State:	Zip:
Reason for leaving:			
Summary of Duties:			
Starting hourly wage/Ann. Salary:	Final hourly wage/Ann. Salary:	Bonus:	Commission:
Name of Supervisor:	Supervisor title and Department:	May we contact this person? Yes No	
		Supervisor Phone number:	

REFERENCES -- List three references, including names and telephone numbers (do not include relatives or employers).

Name (First & Last)	Address (Street/City)	Phone Number
1.		
2.		
3.		

**PLEASE READ THE
FOLLOWING STATEMENTS CAREFULLY:**

BDM Rural Water is an equal opportunity employer and provider, and does not discriminate in employment decisions on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, gender, sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service. Application must also understand that BDM Rural Water is a "Drug Free Workplace."

At Will Employment:

I hereby understand and acknowledge that, if hired "at will," thus meaning that the employee may resign at any time and the employer may discharge the employee at any time for any or no reason. It is further understood that this "at will" employment relationship may not be changed by any written document or conduct unless such change is specifically acknowledged in writing by the General Manager of this organization.

I attest with my signature below that I have given to BDM Rural Water true and complete information on this application. No requested information has been misrepresented or concealed. I also understand that BDM Rural Water may request to contact references provided for employment reference checks. BDM Rural Water requires pre-employment drug and other screenings and background verification. BDM Rural Water may require satisfactory completion of a pre-offer medical examination as a condition of employment. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

SIGNATURE OF APPLICANT:	DATE:
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Mail or Deliver to:
BDM Rural Water System, Inc.
C/O Rodney Kappes, Manager
P.O. Box 49
Britton, SD 57430